



**CITY OF MONTEBELLO  
ADMINISTRATION**

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**MEMORANDUM**

DATE: December 5, 2019  
TO: Honorable Mayor and City Council  
FROM: René Bobadilla, City Manager  
RE: City Council Newsletter

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1. Events Calendar
2. Fire
4. Police Department
5. Public Works
6. Recreation and Community Services

RB/AV



## EVENTS CALENDAR 2019

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
<b>DECEMBER</b>				
12/07/19	8:00 a.m.	Firefighters Pancake Breakfast Spark of Love Toy Drive	Fire Station 55 600 N. Montebello Boulevard	Fire Department Staff: Battalion Chief Wilkes
12/07/19	11:00 a.m.	Snow in the Park	City Park 1301 W. Whittier Boulevard	Recreation Staff: David Sosnowski
12/08/19	8:30 a.m.	Pick & Stroll with Councilmember David Torres	TBD	Councilman David Torres
12/10/19	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
12/17/19	<b>CITY HALL CLOSED AT 2 P.M</b>			
12/17/19	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Community Development Staff: Joseph Palombi
12/18/19	11:30 a.m.	Golf Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
12/18/19	6:30 p.m.	Coffee with Councilman David Torres	Balrog Coffee 137 N. Montebello Boulevard	Councilman David Torres

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
<b>DECEMBER (cont'd)</b>				
12/19/19	5:30 p.m.	Culture & Recreation Commission Meeting	City Hall Council Chambers 1600 W. Beverly Boulevard	Recreation Staff: David Sosnowski
12/23/19 To 01/06/20	<b>CITY HALL TWO WEEK HOLIDAY CLOSURE</b> CITY HALL WILL RE-OPEN TO THE PUBLIC ON MONDAY, JANUARY 6, 2020			
12/24/19	9:00 a.m.	Christmas at the Cannon Food Distribution	Quiet Cannon 901 Via San Clemente	Quiet Cannon
12/25/19	<b>CITY COUNCIL MEETING - CANCELLED</b>			
<b>JANUARY</b>				
01/01/20	<b>NEW YEAR'S DAY – CITY HALL CLOSED</b>			
01/07/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
01/08/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
01/14/20	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
01/15/20	11:30 a.m.	Golf Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
01/16/20	5:00 p.m.	Culture & Recreation Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
01/21/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
01/22/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff

## **FIRE**

### **NOTABLE EVENTS**

The Annual Montebello Firefighter Pancake Breakfast will be held on Saturday, December 7, 2019 for the Spark of Love Toy Drive. The Fire Department is currently accepting unwrapped gifts from now until December 24, 2019 at all three of our Fire Stations. Please view flyer for more information.

#### **Vault Fire – November 28, 2019**

At approximately 1:00 p.m., the Montebello Fire Department responded to a reported electrical vault fire at Montebello Blvd. and Los Angeles Street in the City of Montebello. Units arrived on scene for a reported explosion and fire damaging underground electrical. Numerous homes were without power for an undetermined amount of time. Montebello Fire crews extinguished the fire after Edison crews de-energized the equipment. Montebello Police were on scene for traffic control. No firefighter or civilian injuries occurred on this incident.

#### **Vehicle Fire – November 28, 2019**

At approximately 7:28 a.m., the Montebello Fire Department responded to a reported vehicle fire with electrical wires down in the 1800 block of Thurman Avenue in the City of Montebello. Units arrived on scene and observed an electrical malfunction of electrical components causing live wires to contact nearby residences. Engine 57 observed and extinguished a vehicle fire related to the electrical failure and assisted in mitigating the other downed wire issues. Multiple homes sustained electrical wiring damage, natural gas line damage, cable television wire damage, water line damage, and appliance damage. The Montebello Police were on scene to direct crowd and traffic control. Representatives from Edison and Southern California Gas were on scene to identify hazards and advise the residents. Montebello Fire Department remained at the scene for three hours until Edison removed the danger, and the residents affected met with the utility companies to have their homes inspected.

# MONTEBELLO FIREFIGHTERS 2019 PANCAKE BREAKFAST

COME SUPPORT OUR  
SPARK OF LOVE TOY DRIVE

**FIRE STATION 55**  
600 N MONTEBELLO BLVD

DECEMBER 7TH  
8am - 11am



ADMISSION:  
ADULTS \$5  
CHILDREN \$3  
OR BRING A TOY DONATION

Made with PosterMyWall.com

## **POLICE**

### **NOTABLE INCIDENTS**

#### **Convicted Felon with a Gun Arrest – November 27, 2019**

Montebello Officers conducted a traffic stop for a speeding violation at Greenwood Ave. and Washington Blvd. Officers obtained consent to search the vehicle and a loaded handgun was found concealed underneath the front passenger seat. It was discovered that the passenger was previously convicted of a felony. Two male subjects were arrested on weapon charges.

#### **Armed Robbery – November 27, 2019**

Montebello Officers responded to the 2300 block of W. Whittier Blvd regarding an armed robbery. The victim reported two males armed with handguns stole an unknown amount of currency from the location. The suspect wore hooded sweatshirts, gloves and masks. The suspects then entered a dark colored Honda Civic and were last seen eastbound on Whittier Blvd. Detectives are investigating the crime.

#### **Robbery Arrest – November 28, 2019**

Montebello Officers responded to the 1100 block of W. Beverly Blvd. regarding a robbery that had just occurred. Officers located and detained a male subject matching the suspect description provided. The male subject was positively identified by the victim. The male subject was arrested for robbery.

#### **Armed Robbery – December 4, 2019**

Montebello Officers were dispatched to the 1600 block of W. Washington Blvd. regarding an armed robbery that had just occurred. The suspect entered the store wearing a bandana that was covering his face. The suspect produced a blue steel handgun and pointed it at the clerk. The suspect demanded money from the register at which time the clerk gave the suspect approximately \$400 in cash. Detectives are investigating the crime.

## **PUBLIC WORKS**

### **NOTABLE PROJECTS**

**VARIOUS STREET IMPROVEMENTS (CP No. 873)** – The project calls for various street and sidewalk improvements, including planting parkway trees, on the following streets: Beverly Terrace (Maple Avenue to Easterly End Cul-de-Sac), Hay Street (Garfield to Southerly City Limit), Los Amigos Avenue (Weimar Way to Las Flores Avenue), and Oakwood Avenue (Montebello Boulevard to Spruce Street). On August 28, 2019, the City Council awarded the construction contract to Sequel Contractors, Inc. The contractor distributed notices and posted the areas, prior to starting work. As of November 19, 2019 concrete improvements have been completed. Due to inclement weather, street paving operations have been rescheduled to begin the week of December 9, 2019.

**STREET AND INTERSECTION PAVEMENT REHABILITATION (CP No. 872)** – The project calls for various street and intersection pavement rehabilitation and sidewalk improvements, on the following streets: Weimar Way (Avenida De La Merced to Los Amigos Avenue), Madison Avenue (Taylor Avenue to 12<sup>th</sup> Street), Holger Drive (Victoria Avenue to Forbes Avenue), and Via Campo at Vail Intersection. On August 28, 2019, the City Council awarded the construction contract to Sequel Contractors, Inc. The contractor distributed notices and posted the areas. As of November 19, 2019 concrete improvements have been completed. Due to inclement weather, street paving operations have been rescheduled to begin the week of December 9, 2019.

**CITYWIDE CONCRETE REPAIRS** – The work will include the repair of concrete and pavement areas that are damaged or lifted. Certain trees that are causing damage will be root pruned. Trees that cannot be root pruned will be removed. There are 70+ locations on this project, which will help reduce the City's sidewalk repair backlog. Saw cutting of concrete areas are still underway in certain areas. Residents immediately adjacent to repair locations have been notified by the contractor in advance of the work. All proposed repairs have been completed. This week staff will verify that the contractor has completed all punch list items (or correction items).

**MONTEBELLO BLVD BIKE LANE AND SIDEWALK ACTIVE TRANSPORTATION PROJECT (ATP) GRANT PROJECT** – Work on this project began with the mobilization and concrete improvements (sidewalks, curb & gutters, ADA ramps, etc.) on the west side of the project. Starting with the improvements on the west side will allow The Toll Brothers/Sentinel Peak to secure a final amended Biological Opinion from U.S. Fish & Wildlife Services regarding work on the east side of the project near the wildlife conservation area. The City and contractor are working with various utilities on their respective plans and proposed improvements in the public right-of-way. On Wednesday, October 30, 2019, Fish & Wildlife issued a letter allowing the City to proceed with proposed improvements on the eastside of Montebello Blvd adjacent to the conservation area pending additional review of a few project items. On Wednesday, November 13, 2019, the contractor remobilized to the area to continue with the proposed street improvements. In order to improve traffic flow through the construction area, the City asked the contractor to perform the following measures: 1) temporary pavement striping of two lanes of travel in each direction and 2) adjust the traffic signal timing at several locations to reduce traffic congestion. However, motorists should still expect some delays during construction, as workers, equipment and material deliveries are still common in the construction area. This week forecasted rains may delay construction operations. The City and contractor are meeting on a weekly basis to review work progress and coordinate with impacted utilities.

**BEVERLY BOULEVARD STREET IMPROVEMENTS (21<sup>ST</sup> STREET TO HOWARD AVENUE – CP No. 866)** - The Project will consist of removal and reconstruction of existing concrete sidewalks, curb and gutters, driveway approaches, curb ramps, cold milling existing AC pavement, adjustment of sewer manholes frames and covers, raising water valve covers to finished grade, installation of pavement markings, curb painting, and installation of traffic loops. On December 2, 2019, the City received 9 (nine) bids for

this project. Staff will review the bids and take a recommendation to award a construction contract at a future City Council meeting.

**FREEWAY CLOSURE IMPACTS** - On Monday, January, 6 2019 The California Department of Transportation (Caltrans) will close I-710 Washington Blvd. ramps for five (5) months for road resurfacing and bridge widening project located northbound I-710 Washington Blvd. off-ramp and southbound I-710 Washington Blvd. on-ramp.

**ARROYO DRIVE STREET IMPROVEMENTS (CP No. 858)** – The project calls for street and sidewalk improvements on Arroyo Drive between Astra Drive and Rose Glen, including new sidewalk, curb & gutter and storm drain on the north side of Arroyo Drive (between Paramount Blvd to Rose Glen), pavement restriping, adjustment of sewer manholes, American Disabilities Act (ADA) ramps, etc. On December 18, 2019, the City Council will consider approval of the Plans & Specifications and authorizing issuance of notice inviting bids, per the City's Capital Improvement Program.



**TRAFFIC & SAFETY COMMISSION** – The Traffic and Safety Commission meeting scheduled for Wednesday, December 4, 2019 has been cancelled due to lack of business.

**IMPORTANT MESSAGE FROM SCE** – See below





Over the next few weeks, Southern California Edison will be in your area conducting aerial inspections of electric equipment, including the use of drones. These inspections are important to ensure equipment is operating safely and lines are clear, keeping the community safe and to reduce the increasing threat of wildfires. The amount of time it takes to conduct the aerial inspections varies. We thank you for your patience and understanding, and of course, for your support. To keep you informed, please log in to [www.sce.com/outagealerts](http://www.sce.com/outagealerts) and update your contact information today.

*Thank You,*

*Southern California Edison*

**City of Montebello E-Waste Recycling Event** – The next E-Waste Recycling Event is scheduled for:

Saturday, December 14, 2019

Sunday, December 15, 2019

(City Hall Front Parking Lot – 9:00am – 4:00pm)

**Sandbags Distribution** – Due to inclement weather, the Public Works Department is distributing/issuing sandbags at the City Corp. Yard, to City residents only, located at:

311 S. Greenwood Ave, Montebello CA 90640

From 12:20 pm to 1:00pm & 2:20pm to 3:00pm

Monday through Thursday **ONLY**

Resident must show ID, 12 sandbags per resident.

## **RECREATION & COMMUNITY SERVICES**

### **NOTABLE EVENTS**

**Snow in the Park** - The Annual Snow in the Park event will take place on Saturday, December 7 at Montebello City Park from 11:00 a.m. to 3:00 p.m. This annual event includes snow slides, kiddy snow play area, face painting, jumpers, raffle prizes, live music, vendors and more. The Wise Guys will be performing this year at the event. The event will be rescheduled for December 21 if the event is rained out. Staff will make a cancellation determination by 12:00 p.m. on Friday, December 6<sup>th</sup>.

### **Building Division**

The Building Division is currently working on several repair and maintenance projects for the Police Department including lighting, flooring, replacing exterior awnings, and

servicing elevators. Staff is also servicing elevators at the Transit Department, Quiet Cannon, and Reggie Rodriguez Park.

The Building Division is meeting with contractors to schedule work at City Hall during the two week closure for the holiday season. This work includes painting, reconfiguring of office spaces in the East Wing and carpet replacement as well as technology upgrades in the East Conference Room. The Building maintenance crew is currently demolishing desks and partitions in the future Administration office and preparing for flooring replacement in the Finance Department.

Additionally, the Building crew continues to make minor roof repairs in preparation for the upcoming rainy season and is currently soliciting estimates to expedite needed roof repairs at City Hall.

### **Parks Division**

Over the past week, the City received reports and has confirmed that several backflows have been stolen at the following locations: 2202 W Beverly Blvd., 544 N Montebello Blvd., 255 E Whittier Blvd., at the intersection of Washington & Bluff Rd, and at the intersection of Lincoln & San Gabriel. Staff will begin making repairs to restore water. Many of these backflows control the water to City owned landscape medians.

Athletic fields will be closed during the months of December and January for rehabilitation. Parks Division staff is currently working on a specific schedule. This annual work includes seeding, aeration and sprinkler repairs.

### **Golf Division**

The Golf Course was closed on Wednesday, December 4 due to unplayable conditions from the rain. The Golf Course will remain open for its regularly scheduled hours unless notified otherwise.

### **Recreation Division**

**Youth Sports Programs** - The 2020 Youth Basketball Program registration began on November 25, 2019 and will continue until January 2, 2020 at the Cathy Hensel Youth Center. Registration is available online or in-person Monday through Friday from 3:30 p.m. – 9:00 p.m. The registration fee is \$60 which includes 9 guaranteed games. This annual program registers between 350 and 400 youth ages 3 to 17 and is offered at City Park, Reggie Rodriguez and Holifield Park.

The 2020 Cheerleading Program registration began on December 2, 2019 and runs from January to April. Registration will continue until the program is full. The following two age groups are available: Rookie (ages 5-8) and Junior (ages 9-13). Practices begin on January 13, 2019 and the registration fee is \$55. Participants will perform at 9 games throughout the basketball season.

**Winter Camp Program** - The annual Winter Camp program begins December 23 and runs through January 10. The camp is set up in three one-week sessions. Each weekly session is \$100 per child. The program is open to youth ages 5 to 12 and takes place at the City owned bungalow at Fremont Elementary school. Registration is currently underway.

**Senior Center Programs** – The Senior Center will be hosting the following events as a part of its regular programming:

- Wednesday, December 10 (10:30 a.m. – 11:30 a.m.) – Free Salsa Lesson presented by Stella Insurance
- Wednesday, December 11(11:00 a.m. – 4:00 p.m.) – Gad-A-Bouts Senior Club Christmas Party
- Monday, December 16 (11:00 a.m. – 2:00 p.m.) – Christmas Potluck sponsored by Supervisor Hilda Solis
- Every Wednesday ( 8:00 a.m. – 9:30 a.m.) – Free Zumba Gold class

### **Golf Commission**

On Wednesday, December 18, 2019 the Golf Commission will meet at their regularly scheduled time of 11:30 a.m. in the Council Chambers. The first scheduled meeting of the new year will be January, 15, 2020 at 6:30 p.m. in the Council Chambers.

### **Culture and Recreation Commission**

The Culture and Recreation Commission is still pursuing sponsors for the dog waste station program. For \$350, local vendors will be sponsoring 1 of the 14 desired dog waste stations. In turn, a small placard will be placed on the post commemorating their donation. The first dog waste station will be installed at Acuna Park. The next scheduled Commission meeting will take place on Thursday, December 19, 2019 at 5:30 p.m. in the City Council Chambers.

### **Taylor Ranch Greenspace Project**

Bids for the construction of the Taylor Ranch Greenspace Project are due on Monday, December 9. Staff plan to take a recommendation for the award of a construction contract to the City Council December 18<sup>th</sup> depending on the outcome of the bid process.

### **Park Facilities Master Plan**

Bids for the development of a comprehensive Parks Facilities Master Plan were due on Wednesday, December 4. Staff plan to take a recommendation for the award of a contract to the City Council in January after reviewing proposals and interviewing prospective consultants.