



**CITY OF MONTEBELLO  
ADMINISTRATION**

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**MEMORANDUM**

DATE: December 19, 2019  
TO: Honorable Mayor and City Council  
FROM: René Bobadilla, City Manager  
RE: City Council Newsletter

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1. Events Calendar
2. Fire
3. Police Department
4. Public Works
5. Recreation and Community Services

RB/AV



## EVENTS CALENDAR 2019 - 2020

DATE	TIME	EVENT	LOCATION	ORIGINATING DEPT.
12/21/19	11:00 a.m.	Snow in the Park	City Park 1301 W. Whittier Boulevard	Recreation Staff: David Sosnowski
12/23/19 To 01/06/20	<b>TWO WEEK CITY HALL HOLIDAY CLOSURE</b>			
12/24/19	9:00 a.m.	Christmas at the Cannon Food Distribution	Quiet Cannon 901 Via San Clemente	Quiet Cannon
12/25/19	<b>CITY COUNCIL MEETING - CANCELLED</b>			
<b>JANUARY</b>				
01/01/20	<b>NEW YEAR'S DAY – CITY HALL CLOSED</b>			
01/07/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
01/08/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
01/14/20	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski

<b>DATE</b>	<b>TIME</b>	<b>EVENT</b>	<b>LOCATION</b>	<b>ORIGINATING DEPT.</b>
<b>JANUARY (cont'd)</b>				
01/15/20	6:30 p.m.	Golf Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
01/16/20	5:00 p.m.	Culture & Recreation Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
01/21/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Community Development Staff: Joseph Palombi
01/22/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration City Council & Staff
<b>FEBRUARY</b>				
02/19/20	6:30 p.m.	Golf Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
02/20/20	5:00 p.m.	Culture and Recreation Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
02/04/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Planning & Community Development
02/05/20	6:00 p.m.	Traffic & Safety Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Public Works Staff: Danilo Batson
02/11/20	6:30 p.m.	Planning Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Planning & Community Development
02/12/20	4:30 p.m.	Youth Commission Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Recreation Staff: David Sosnowski
02/12/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration Staff: City Council & Staff
02/26/20	5:30 p.m.	City Council Meeting	City Hall Council Chambers 1600 West Beverly Boulevard	Administration Staff: City Council & Staff

## **FIRE**

### **NOTABLE EVENTS**

On Saturday, December 14, 2019, at 5:18 am, the Montebello Fire Department responded to a reported structure fire in the 600 block of Via Altamira in the City of Montebello. On scene, firefighters extinguished a fire located in a bedroom of a one-bedroom unit with no damage to the adjacent structures. The cause of the fire was accidental and caused by improperly discarded smoking materials. There were no firefighter or civilian injuries reported for this incident.

## **POLICE**

### **NOTABLE INCIDENTS**

#### **December 12, 2019 – Suspicious Circumstances**

Montebello Officers were contacted by a concerned citizen in the area of 1400 W. Madison. The citizen reported observing activity on the southwest corner of Maple Avenue and Harding Avenue. She observed an unknown male grab a female child by the waist as the child screamed for help. Believing that the child was being kidnapped, she reported the incident to the school volunteer however due to a language barrier; this incident was reported to police approximately one hour later. Officers and detectives searched the area and contacted many residents and witnesses but could not locate a victim. Detectives checked with school officials and confirmed that all students were accounted for. The Police Department has not received any reports of missing children or any crime related to this incident.

#### **December 13, 2019 – Robbery**

Montebello Officers were dispatched to Beverly Hospital regarding a robbery investigation. The crime occurred underneath the Whittier Blvd. bridge. The male victim informed Officers; a male suspect approached him and demanded money from him. When the victim showed the suspect his empty wallet, the suspect used an aluminum baseball bat to strike the victim's arm and head. The suspect took the victim's wallet, which only contained the victim's I.D. card and then rode away. The suspect was not located in an area search.

#### **December 13, 2019 - Robbery**

Montebello Officers were dispatched to the 7800 block of Telegraph Road regarding a robbery investigation. A female Hispanic holding a handgun approached the clerk and demanded money. After she obtained the money from the register she exited the

location and entered an awaiting vehicle driven by a male. The suspects fled westbound on Telegraph Road. Detectives are investigating the robbery.

### **December 15, 2019 – Robbery**

Montebello Officers were dispatched to the 7500 block of Telegraph Road regarding an armed robbery that just occurred. The suspect entered the store wearing a mask that was covering his face. The suspect produced a handgun and pointed it at the clerk. The suspect then proceeded to open the cash register and took an unknown amount of currency from inside. The suspect then exited the location and fled in an unknown direction. The suspects were not located in an area search.

### **December 16, 2019 – Commercial Burglary**

Montebello Officers responded to the 2600 block of W. Beverly Blvd. regarding a burglary in progress. Officers arrived at the location and discovered that unknown suspects had smashed the glass door and made entry. Officers searched the business with assistance of a Police K-9, however, no suspects were located. Detectives are investigating the incident.

### **December 18, 2019 – Burglary / Evading Arrest**

Montebello Officers responded to the 900 block of Durango Street on a Grand Theft Auto that just occurred. Officers located the suspect vehicle and attempted to stop it. The vehicle failed to yield and a vehicle pursuit ensued. The suspect eventually drove to a parking lot in the City of Rosemead where he surrendered without further incident. The suspect was arrested for burglary and evading police.

## **PUBLIC WORKS**

## **NOTABLE PROJECTS**

### **VARIOUS STREET IMPROVEMENTS (CP No. 873)**

The project calls for various street and sidewalk improvements, including planting parkway trees, on the following streets: Beverly Terrace (Maple Avenue to Easterly End Cul-de-Sac), Hay Street (Garfield to Southerly City Limit), Los Amigos Avenue (Weimar Way to Las Flores Avenue), and Oakwood Avenue (Montebello Boulevard to Spruce Street). On August 28, 2019, the City Council awarded the construction contract to Sequel Contractors, Inc. The contractor distributed notices and posted the areas, prior to starting work. As of November 19, 2019 concrete improvements have been completed. This week the contractor is completing paving operations of all streets, which includes grinding/ removal of old asphalt pavement, placement of aggregated based and compaction, and final asphalt paving of the roadway.



**Hay Street after base paving**

### **STREET AND INTERSECTION PAVEMENT REHABILITATION (CP No. 872)**

The project calls for various street and intersection pavement rehabilitation and sidewalk improvements, on the following streets: Weimar Way (Avenida De La Merced to Los Amigos Avenue), Madison Avenue (Taylor Avenue to 12<sup>th</sup> Street), Holger Drive (Victoria Avenue to Forbes Avenue), and Via Campo at Vail Intersection. On August 28, 2019, the City Council awarded the construction contract to Sequel Contractors, Inc. The contractor distributed notices and posted the areas. As of November 19, 2019 concrete improvements have been completed. This week the contractor is completing paving operations of all streets, which includes grinding/ removal of old asphalt pavement, placement of aggregated based and compaction, and final asphalt paving of the roadway.

### **CITYWIDE CONCRETE REPAIRS**

The work will include the repair of concrete and pavement areas that are damaged or lifted. Certain trees that are causing damage will be root pruned. Trees that cannot be root pruned will be removed. There are 70+ locations on this project, which will help reduce the City's sidewalk repair backlog. Saw cutting of concrete areas are still underway in certain areas. Residents immediately adjacent to repair locations have been notified by the contractor in advance of the work. All proposed repairs have been completed. Due to the rains last week, final inspection of the punch list (or correction items) was rescheduled to this week. Staff and the contractor met last week and

reviewed the punch list, a few mirror corrections are needed but overall all repairs have been completed.

### **MONTEBELLO BLVD BIKE LANE AND SIDEWALK ACTIVE TRANSPORTATION PROJECT (ATP) GRANT PROJECT**

Work on this project began with the mobilization and concrete improvements (sidewalks, curb & gutters, ADA ramps, etc.) on the west side of the project. Starting with the improvements on the west side will allow The Toll Brothers/ Sentinel Peak to secure a final amended Biological Opinion from U.S. Fish & Wildlife Services regarding work on the east side of the project near the wildlife conservation area. The City and contractor are working with various utilities on their respective plans/ proposed improvements in the public right-of-way. On Wednesday, October 30, 2019, Fish & Wildlife issued a letter allowing the City to proceed with proposed improvements on the eastside of Montebello Blvd adjacent to the conservation area pending additional review of a few project items. On Wednesday, November 13, 2019, the contractor remobilized to the area to continue with the proposed street improvements. In order to improve traffic flow through the construction area, the City asked the contractor to perform the following measures: 1) temporary pavement striping of two lanes of travel in each direction and 2) adjust the traffic signal timing at several locations to reduce traffic congestion. However, motorists should still expect some delays during construction, as workers, equipment and material deliveries are still common in the construction area. Construction operations continue mostly on the eastside of street. The City and contractor continue to meet on a weekly basis to review work progress and coordinate with impacted utilities.

### **BEVERLY BOULEVARD STREET IMPROVEMENTS (21<sup>ST</sup> STREET TO HOWARD AVENUE – CP No. 866)**

The Project will consist of removal and reconstruction of existing concrete sidewalks, curb and gutters, driveway approaches, curb ramps, cold milling existing AC pavement, adjustment of sewer manholes frames and covers, raising water valve covers to finished grade, installation of pavement markings, curb painting, and installation of traffic loops. On December 2, 2019, the City received 9 (nine) bids for this project. Staff will review the bids and take a recommendation to award a construction contract at a future City Council meeting.

### **ARROYO DRIVE STREET IMPROVEMENTS (CP No. 858)**

The project calls for street and sidewalk improvements on Arroyo Drive between Astra Drive and Rose Glen, including new sidewalk, curb & gutter and storm drain on the north side of Arroyo Drive (between Paramount Blvd to Rose Glen), pavement restriping, adjustment of sewer manholes, ADA ramps, etc. On December 18, 2019, the City Council will consider approval of the Plans & Specifications and authorizing issuance of notice inviting bids, per the City's Capital Improvement Program.



### **TRAFFIC & SAFETY COMMISSION**

The Traffic and Safety Commission meeting scheduled for Wednesday, January 1, 2020 has been cancelled in observance of the New Year's Holiday.

### **SANDBAGS DISTRIBUTION**

Due to inclement weather, the Public Works Department is distributing/ issuing sandbags at the City Corp. Yard, to City residents only, located at:

311 S. Greenwood Ave, Montebello CA 90640  
From 12:20 pm to 1:00pm & 2:20pm to 3:00pm  
Monday through Thursday **ONLY**  
Resident must show ID, 12 sandbags per resident

### **CALTRANS TO CLOSE I-710 WASHINGTON BLVD RAMPS IN COMMERCE FOR FIVE MONTHS**

**COMMERCE** - The California Department of Transportation (Caltrans) announces the closure of two ramps for approximately five months on northbound and southbound Interstate 710 (I-710) in the city of Commerce for a road resurfacing and bridge widening project.

The following ramps are scheduled to close in January 2020:

- Northbound I-710 Washington Blvd off-ramp

Beginning Monday January 6, 2020.

- Southbound I-710 Washington Blvd on-ramp  
Beginning Monday January 13, 2020 OR Monday January 20, 2020.

The closures will allow crews can work on the bridge widening. Workers will be removing a bridge barrier and connecting the new structure with the current bridge. Crews also will repave the two ramps.

Motorists will be detoured to the Atlantic Blvd. on and off-ramps for the duration of the long-term closure. Drivers can check traffic conditions before they leave by visiting the Caltrans Quickmap: <http://quickmap.dot.ca.gov/>. Due to the dynamic nature of construction, please note that all dates and times are subject to change due to unforeseen operational factors or inclement weather.

The work on I-710 is part of a \$150.7 million pavement rehabilitation and bridge widening project that stretches 3.7 miles from Bell to East Los Angeles.

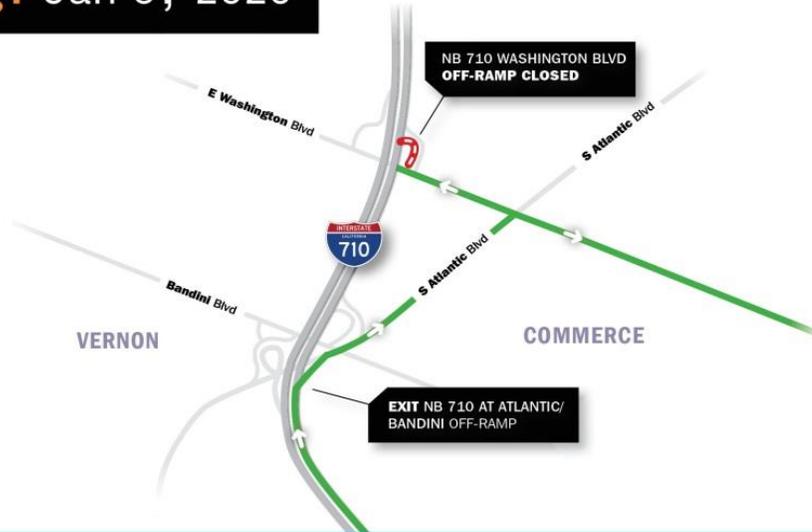
Caltrans reminds drivers to be “Work Zone Alert” and to “Slow for the Cone Zone.” Please refer to the flyer below.



# 5-Month Full Closure

## → NB DETOUR

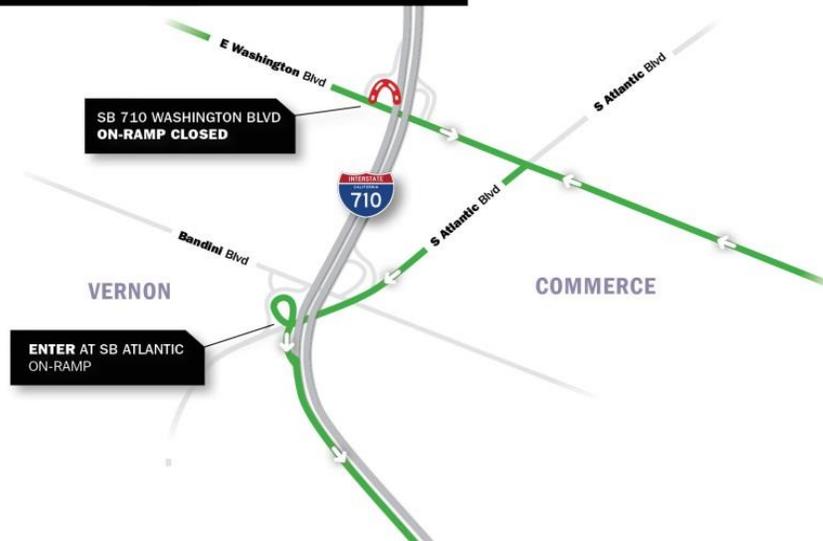
Beginning: Jan 6, 2020



# 5-Month Full Closure

## ↘ SB DETOUR

Beginning: Jan 13 or 20, 2020



IMPORTANT MESSAGE FROM SCE – See below



Over the next few weeks, Southern California Edison will be in your area conducting aerial inspections of electric equipment, including the use of drones. These inspections are important to ensure equipment is operating safely and lines are clear, keeping the community safe and to reduce the increasing threat of wildfires. The amount of time it takes to conduct the aerial inspections varies. We thank you for your patience and understanding, and of course, for your support. To keep you informed, please log in to [www.sce.com/outagealerts](http://www.sce.com/outagealerts) and update your contact information today.

*Thank You,*

*Southern California Edison*

## **RECREATION & COMMUNITY SERVICES**

### **NOTABLE EVENTS**

**Snow in the Park** - The Annual Snow in the Park event has been rescheduled due to weather conditions to Saturday, December 21 at Montebello City Park from 11:00 a.m. to 3:00 p.m. This annual event includes snow slides, kiddy snow play area, face painting, jumpers, raffle prizes, live music, vendors and more. The wise guys will be performing this year at the event.

### **Building Division**

The Building Division is currently working on several repair and maintenance projects for the Police Department including lighting, flooring, replacing exterior awnings, and servicing elevators. Staff is also servicing elevators at the Transit Department, Quiet Cannon, and Reggie Rodriguez Park. The Building Division is meeting with contractors to schedule work at City Hall during the two week closure for the holiday season. This work includes painting, reconfiguring of office spaces in the East Wing and carpet replacement as well as technology upgrades in the East Conference Room. The Building maintenance crew is currently demolishing desks and partitions in the future Administration office and preparing for flooring replacement in the Finance Department. Additionally, the Building crew continues to make minor roof repairs in preparation for the upcoming rainy season and is currently soliciting estimates to expedite needed roof repairs at City Hall.

### **Parks Division**

Athletic fields will be closed during the months of December and January for rehabilitation as we prepare for the spring sports seasons. This annual work includes seeding, aeration and sprinkler repairs.

## **Recreation Division**

The Recreation and Community Services Office located at Henry Acuna Park will be closed for the holidays from December 23, 2019 through January 2, 2020 and will reopen for business on Monday, January 6, 2020.

The Cathy Hensel Youth Center will remain open during regular business hours for these two weeks, Monday through Friday from 3:30 – 9:00 p.m. with the exception of December 24, 2019, December 25, 2019, and January 1, 2020. Staff can be reached at (323) 887-4577 and can assist with questions regarding facility rentals, picnic rentals, sports and class registration.

The Senior Center will be closed the week of December 23, 2019 through December 27, 2019 and will open again for regular business on Monday, December 30, 2019 and will be closed on January 1, 2020. Staff at the Senior Center can be reached at (323) 887-4575.

Park restrooms will close to the public at 5:00 p.m. on December 24, December 25, December 31 and January 1, 2020.

**Winter Camp Program** - The annual Winter Camp program begins December 23 and runs through January 10. The camp is set up in three one-week sessions. Each weekly session is \$100 per child. The program is open to youth ages 5 to 12 and takes place at the City owned bungalow at Fremont Elementary school.

## **Golf Commission**

The Golf Commission met on December 18, 2019 at City Hall. The first scheduled meeting of the New Year will be January, 15, 2020 at 6:30 p.m. in the Council Chambers.

## **Culture and Recreation Commission**

The Culture and Recreation Commission is still pursuing sponsors for the dog waste station program. For \$350, local vendors will be sponsoring 1 of the 14 desired dog waste stations. In turn, a small placard will be placed on the post commemorating their donation. The first dog waste station will be installed at Acuna Park.

The next scheduled Commission meeting will take place on Thursday, December 19, 2019 at 5:30 p.m. in the City Council Chambers.

## **Park Facilities Master Plan**

Bids for the development of a comprehensive Parks Facilities Master Plan were due on Wednesday, December 4. Five bids were received and Staff plan to take a

recommendation for the award of a contract to the City Council on January 22, 2020 after reviewing proposals and interviewing prospective consultants.

### **Coyote Implementation Plan**

On Thursday, December 19, 2019, Recreation staff met with San Gabriel Valley Council of Governments (COG) staff regarding the implementation of a Regional Coyote Management Implementation Plan. The City is a participating member in SGVCOG's plan to address coyote management. City Council approved the participation of the City of Montebello in the Coyote Management Implementation Plan (CMIP) at the October 23, 2019 City Council meeting. The plan will include public outreach efforts, such as workshops, town halls, and social media outreach, to the Montebello community. Additionally, the plan will include the development of a coyote incident reporting system and coyote reporting hotline. The City looks forward to this partnership with SGVCOG.